

# Public Document Pack



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13 November 2017

Dear Councillor

## **GENERAL EXCEPTION NOTICE – (GE08 17) CHRISTMAS CAR PARKING CHARGES**

Please find attached a General Exception notice in respect of a decision to be taken by Councillor Nigel Collor, Portfolio Holder for Access and Licensing, to suspend parking charges in the Council's car parks and in on-street charging areas on 2 December 2017.

This is a Key Decision which was not included in the Notice of Forthcoming Key Decisions. However, the decision may still be taken provided 5 clear days have elapsed between publishing a General Exception notice and informing the Chairman of the relevant Scrutiny Committee, and the decision being taken.

Members of the public who require further information are asked to contact Kate Batty-Smith on 01304 872303 or by e-mail at [kate.batty-smith@dover.gov.uk](mailto:kate.batty-smith@dover.gov.uk).

Yours sincerely

A handwritten signature in cursive script that reads "Kate Batty-Smith". Below the signature is a short horizontal line.

Democratic Support Officer

ENCL

1 **GENERAL EXCEPTION NOTICE - (GE08 17) CHRISTMAS CAR PARKING CHARGES** (Pages 2-3)



<b>DEMOCRATIC SUPPORT SECTION ONLY</b>	
Decision No:	<u>GE08</u>
Publication Date:	<u>13/11/17</u>

## General Exception

Pursuant to the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

### Notice of Key Decision

**A: Decision to be taken and by whom**

To approve the proposal to offer free parking in the Council's car parks and in on-street charging areas on 'Small Business Saturday' on 2 December 2017.

Decision to be taken by Councillor Nigel Collor, Portfolio Holder for Access and Licensing.

This is a Key Decision which has not been included within the Notice of Forthcoming Key Decisions, but which must be taken by such a date that it is impracticable to defer the decision until 28 days after the next Notice is published.

**B: Reasons why this Key Decision was not included in the Notice of Forthcoming Key Decisions and why it would not be practicable to defer the decision**

Due to an oversight, this decision was not included in the Notice of Forthcoming Key Decisions. The next Notice will not be published until 11 December and, given that the decision will take effect on 2 December, it is not practicable to defer the decision for 28 days.

**C: List of documents submitted to the decision-maker**

Cabinet-style report.

**D: Part of the Constitution authorising the decision**

Rule 15 (General Exception Procedure) of the Access to Information Procedure Rules (Part 4 – Rules of Procedure).

- Notice must be given in the first instance to the Chairman of the relevant Scrutiny Committee
- The General Exception procedure allows a Key Decision which has been omitted from the Notice of Forthcoming Key Decisions to be taken, provided 5 clear days has elapsed between informing the Chairman of the relevant Scrutiny Committee and making a copy of this notice available to the public (on the website and displayed in the Council Chamber lobby), and the decision being taken.
- Subject to any prohibition or restriction on their disclosure, copies of, or extracts from, documents submitted to the decision-maker in relation to the decision may be requested from the address given below. In addition, the public may submit other documents relevant to the decision to the same address.

Democratic Support Section  
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(Telephone: 01304 872303; E-mail: [democraticservices@dover.gov.uk](mailto:democraticservices@dover.gov.uk))